

**For office use only:**  
Date Application Rec'd \_\_\_\_\_  
Action Taken \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Teacher Application Form

## PROVIDENCE ACADEMY

PROVIDENCE MINISTRIES, INC.  
1420 DIVISION STREET, GREEN BAY, WI 54303  
PH: 920-592-0890 FAX: 920-592-0935

Thank you for your interest in a teaching position at Providence Academy. If you have read our materials and Dorothy Sayers' essay *The Lost Tools of Learning* and have substantial agreement with the vision outlined, then please complete and return this application form. The headmaster will contact you regarding the status of your application.

### I. Personal Information:

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone # (home): \_\_\_\_\_ Phone # (work): \_\_\_\_\_

Are you a United States Citizen?  yes  no If no, are you legally able to work in the United States?  yes  no

Date you would be available for employment: \_\_\_\_\_

How many days have you missed work or school because of illness during the past two years? \_\_\_\_\_

Please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any physical conditions that would require special accommodations?  yes  no If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_

### II. Christian Background and Views:

What is your denominational preference, if any? \_\_\_\_\_

Name of your church: \_\_\_\_\_ Are you a member?  yes  no

Are you active in your church?  yes  no In what capacity? \_\_\_\_\_

Are you in agreement with the Providence Academy Statement of Faith?  yes  no If not, please explain.  
\_\_\_\_\_  
\_\_\_\_\_

How long have you known Christ as your Lord and Savior? \_\_\_\_\_  
\_\_\_\_\_

Have you read the entire Bible?  yes  no If not, please list the portions you have read. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Using a separate sheet of paper please briefly describe the following:

1. Your own definition of a Christian.
2. Your relationship with Jesus Christ, including your conversion experience and Christian growth.
3. Your view of the Bible and it's authority in your life.
4. Your motivation for teaching in a Christian school.

**III. Educational Background and Experience:**

Academic Preparation: *(Please attach photo copies of all your college/university transcripts.)*

	Name	City, State	Date of Diploma
High School:	_____	_____	_____

	Name	City, State	Dates Attended	Major	Degree
Undergraduate School	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____
Graduate School	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____

Please list other academic training relevant to teaching. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Teaching Experience: *(Use a separate sheet of paper if extra space is needed.)*

Name of School	Dates	Grade(s)	Subject(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please list other experience relevant to teaching. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Employment Experience: *(Starting with the most recent employer, please list all of the positions you have held for the past ten years.) (Use a separate sheet of paper if extra space is needed.)*

Employer	City, State, Telephone Number	Position Held	Reason for leaving	Ending Salary	May we contact?
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Teaching Certification: (Not required for employment at Providence Academy)  
(Please attach photo copies of any certificates held.)

Type of Certificate	Areas of Certification	Expiration Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list any special talents and abilities related to teaching. (art, music, physical education, foreign languages, coaching interests, etc.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list your preferences and/or limitations regarding grade levels or subjects to teach. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Using a separate sheet of paper please:

1. Express your philosophy of education.
2. Express your philosophy of disciplining children, including your views on corporal punishment.
3. Express your thoughts on Dorothy Sayers article "The Lost Tools of Learning."
4. List the books (titles and authors) you have read in the past 12 months. Include a brief report (2-3 paragraphs) on the book that had the greatest impact on you and why.

**IV. References**

Have you ever been charged with child abuse?  yes  no If yes, were you convicted?  yes  no

Have you ever been arrested?  yes  no If "yes," when? \_\_\_\_\_ Were you convicted?  yes  no

(An arrest or conviction does not necessarily disqualify applicants from employment at Providence Academy.)

Please give details of any arrests and/or convictions. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do we have permission to do background checks with national, state and local agencies (this is required of all employees)?  yes  no

\_\_\_\_\_  
Signature

Personal References: (Please include your pastor)

Name	Address	Phone Number	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Business/Professional References:

Name	Address	Phone Number	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do we have permission to contact your references?  yes  no

\_\_\_\_\_  
Signature

Providence Academy does not discriminate on the basis of race, color or national or ethnic origin regarding any of its policies, programs and procedures.

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