PROVIDENCE ACADEMY

Staff Application

Thank you for your interest in Providence Academy. We invite you to complete the following application and return it to our school office. As a condition of employment, all full-time faculty and staff are required to enroll their school-aged children at Providence Academy. This policy ensures our team is fully invested in our shared calling and mission, though exceptions may be requested through the Headmaster. Qualified candidates will be contacted to arrange personal interviews as job openings occur. Candidates may also be asked to observe a school day.

Today's date: _____ Position for which you are applying: _____

In addition to this application, please submit the following:

1. **Your thoughts on what it means to be a Christian, including your view of the Bible and its authority in your life. Also include your own personal relationship with Jesus Christ, your conversion story and Christian growth.**
2. **Your motivation for working at a Christian school.**

PERSONAL INFORMATION:

Applicant's Name: _____
First Middle Last

Street Address: _____
Number and Street

_____
City State Zip

Phone: (_____) _____ Email: _____

Are you legally qualified to work in the United States? Yes No

Date you would be available to start work: _____

Do you have any physical conditions that would require special accommodations? Yes No

If yes, please explain: _____

_____

_____

CHRISTIAN BACKGROUND AND VIEWS:

What is your denominational preference, if any? _____

Name of your church: _____ Are you a member? Yes No

Are you active in your church? Yes No If Yes, in what capacity? _____

_____

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Are you in agreement with the Providence Academy Statement of Faith (to review, see application materials)? Yes No

If yes, Please sign and date here: _____ Date: _____

If no, please explain: _____

_____

_____

How long have you known Christ as your Lord and Savior? _____

_____

_____

_____

Have you read the entire Bible? Yes No

If not, list the portions you have read: _____

EDUCATIONAL BACKGROUND AND EXPERIENCE:

Please provide a copy of your transcripts and a resume, if available.

Training:

What degree(s) do you hold?

Degree _____ Date Received _____ Institution(s) _____

Degree _____ Date Received _____ Institution(s) _____

Degree _____ Date Received _____ Institution(s) _____

What was your major field of study? _____ Monor(s) _____

If you do not have a degree, please list any undergraduate credit hours earned.

Institution/Location: _____
Dates of Attendance

Institution/Location: _____
Dates of Attendance

Institution/Location: _____
Dates of Attendance

Experience:

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Starting with the most recent employer, please list all of the employment positions you have held for the past ten years (Include dates and reasons for leaving)

May we contact these employers?: Yes No

_____

_____

_____

_____

_____

_____

REFERENCES:

Personal References: (Include your pastor)

_____

Name Address Phone Relationship

_____

Name Address Phone Relationship

_____

Name Address Phone Relationship

Business/Professional References:

_____

Name Address Phone Relationship

_____

Name Address Phone Relationship

_____

Name Address Phone Relationship

Have you ever been charged with child abuse? Yes No If yes, were you convicted? Yes No

If "Yes", when? _____

Have you ever been arrested? Yes No If yes, were you convicted? Yes No

If yes, when? _____

An arrest or conviction does not necessarily disqualify applicants from employment at Providence Academy. Please give details of any arrests and/or convictions: _____

_____

_____

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APPLICANT CERTIFICATION AND AGREEMENT

I understand that Providence Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, or disability. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the United States. I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired, or if hired, may subject me to immediate dismissal.

I authorize Providence Academy to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested byProvidence Academy such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage that may result from furnishing the information required. I further waive the right to personally view any references given to Providence Academy. I further certify that I have carefully read and do understand the above statements.

Applicant Signature Date

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Statement of Faith

The following is the foundation of beliefs on which Providence Academy (Providence Ministries, Inc.) is based. They are also the key elements of Christianity that we will purposefully and clearly teach to our students in various ways through all grade levels. The substance of these statements is that which will be considered primary doctrine at Providence Academy. Secondary doctrines and issues that are not essential to biblical Christianity will not be presented as primary doctrine. Secondary doctrines (e.g. modes of baptism or charismatic gifts) may be discussed in various classes, but the school will not take dogmatic positions. When these types of doctrines arise, students will be referred back to their families and local churches for final authority.

1. We believe the Bible to be the only infallible, authoritative Word of God. 2 Timothy 3:16; 2 Peter 1:21; John 10:35; Isaiah 55:11.
2. We believe that there is one God eternally existent in three persons: the Father, the Son and the Holy Spirit. Deuteronomy 6:4; 1 Timothy 1:17; Colossians 1:17; Psalm 139:16; Matthew 28:19.
3. We believe in the deity of our Lord Jesus Christ, in his virgin birth, in his sinless life, in his miracles, in his vicarious and atoning death for sin through his shed blood, in his bodily resurrection, in his ascension to the right hand of the Father, and in his personal return in power and glory. John 1:1; Matthew 1:23; 2 Corinthians 5:21; Hebrews 4:15; 1 Timothy 2:5;1 Peter 1:3; Ephesians 1:20-23; 1 Thessalonians 4:16. We believe that for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary. Jeremiah 31:33; Ezekiel 36:26-27; Ephesians 1:13.
4. We believe the Biblical account of the creation of the physical universe, angels, and man; that this account is neither allegory nor myth, but a literal, historical account of the direct, immediate creative acts of God without any evolutionary process; that man was created by a direct work of God and not from previously existing forms of life; and that all men are descended from the historical Adam and Eve, first parents of the entire human race. Genesis 1; 2; Colossians 1:16, 17; John 1:3.
5. We believe that the Bible clearly states that marriage is only between one man and one woman. Genesis 1:26-28, Genesis 2:21-24 and Matthew 19:4-6.
6. We believe that salvation is by grace through faith in the shed blood of Jesus Christ alone. Ephesians 2:8-9.
7. We believe that faith without works is dead. James 1:22-25; James 2:14-17; Ephesians 2:10.
8. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life. Galatians 5:22-24.
9. We believe in the resurrection of both the saved and the unsaved. Those who are saved to the resurrection of life, and those who are unsaved to the resurrection of damnation. John 5:25-29.
10. We believe in the spiritual unity of all believers in our Lord Jesus Christ. Ephesians 4:1-6.